



# Alkham Parish Council

To All Members of the Council, Press and Public

**Members are hereby summoned, and notice is given that a Meeting of the Parish Council will be held on Thursday 14<sup>th</sup> July 2022 Village Hall commencing at 7.00 pm**

*All meetings are open to the press and public. The parish council requests that all attendees note the following:*

- meeting papers, other than agendas for the public, will not be provided;
- please do not attend if you have any symptoms that may be Covid related

## **PRIOR TO THE START OF THE MAIN MEETING:**

*Representations from the general public will be taken for a period up to fifteen minutes before the opening of the formal meeting. Individuals may speak for up to three minutes at the discretion of the Chairman. The minute book will be closed*

To receive reports from (if present): Kent County Councillor David Beaney; Dover District Councillor Martin Hibbert; and the PCSO.

## **AGENDA**

### **1. Apologies and absences:**

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1862, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2010 in respect of members and in accordance with the provisions of the Local Government Act 1862 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying

### **2. CO OPTION of Parish Councillor/s:**

- 2.1 To consider candidates for co-option.

### **3. Consideration of items to be taken in private (Exclusion of Public and Press): In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1850, the public and press be excluded from the meeting by the reason of its confidential nature.**

### **4. Minutes of the Parish Council Meeting**

To resolve that the minutes of the Parish Council Meeting held on the 9<sup>th</sup> May 2022 to be taken as read and confirmed as a correct record and signed by the Chairman.

### **5. Matters arising from the minutes: (not included in other agenda items)**

- 5.1 New Walkway - Update

### **6. Finance:**

- 6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 6.2 Late Payment Request/s to be discussed for approval and payment.
- 6.3 To note Receipts of Income (to be provided at the meeting).
- 6.4 To confirm bank reconciliation (to be provided at the meeting).

### **7. To receive the AGAR for the financial year ended 31st March 2022**

- 7.1 To receive the Internal audit report:
- 7.2 Accounts to be approved and signed:
- 7.3 To considered and approve the Annual Governance Statement for the year ending 31<sup>st</sup> March 2022.
- 7.4 Acceptance of Annual Governance and Accountability Return (AGAR)

### **8. Planning:**

- 8.1 To table planning applications received for consideration:
- 8.2 To receive late planning applications and other late planning matters:
- 8.3 To table planning applications dealt with since last meeting:
- 8.4 To table decisions by the Planning Authority since the last meeting

### **9. To receive Reports:**

- 9.1 Byways

Cllr Barrier

- 9.2 Parish Plan Cllr Burrows
- 9.3 Drainage and Flood Warden Report Cllr Hibbert
- 9.4 Environmental Initiatives Group Cllr Marczin-Bundy
  - 9.4.1 To agree members
  - 9.4.2 To agree Terms of Reference

**10. Highways:**

- 10.1 Highways Improvement Plan (Update)
- 10.2 To receive the Alkham Speedwatch reports
- 10.3 To receive the parish portal report
- 10.4 Lorry Watch- to receive an update
- 10.5 To receive any other Highways matters

**11. Play area and Village Green:**

- 11.1 To receive the Monthly Playground Inspection Report.
  - 11.1.1 Adventure Trail Equipment - Update
- 11.2 Provision of a commemorative bench
- 11.3 To consider any other matters pertaining to the play area and/or the Village Green

**12. Correspondence:**

- 12.1 To table items of late correspondence :
- 12.2 Items circulated for information: For further information contact the Clerk
  - 12.2.1 KALC COUNCILLORS CONFERENCE - 30TH JUNE 2022
  - 12.2.2 FireStoppers Campaign Toolkit - PP
  - 12.2.3 Rural Housing Week - Amended flyer
  - 12.2.4 KCC - National Bus Strategy update
  - 12.2.5 Places of Worship Scheme.pdf
  - 12.5.6 Dover District Council Town and Parish Evening - Tuesday 7 June 2022 6:00 - 8:00pm
  - 12.5.6 Provision for Young People- Dover Youth Hub
  - 12.5.7 Residents Letter re Alkham Valley Road

**Dates of Future Meetings:**

5<sup>th</sup> September, 7<sup>th</sup> November 2022

*Irene Bowie*

Clerk to the Parish Council

Email: [clerk@alkhamparishcouncil.org.uk](mailto:clerk@alkhamparishcouncil.org.uk)

7<sup>th</sup> July 2022