



Alkham Parish Council

SUMMONS

To All Members of the Parish Council in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of **Alkham Parish Council** on

Monday 7th April 2025 at 7.30 pm.

The meeting will be held in the Alkham Village Hall, Hogbrook Hill Lane, Alkham, Dover CT15 7QJ

Irene Bowie

Clerk to the Council

clerk@alkhamparishcouncil.org.uk

1st April 2025

NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with Schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

AGENDA

1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 1.2 Declaration of Changes to the Register of Interests.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
- 1.4 Requests for Dispensations.
- 1.5 Declarations of Lobbying.

2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

3. Reports from external parties (if present).

4. Minutes of the Parish Council Meeting

To resolve that the minutes of the Parish Council Meeting held on the 3rd of March 2025 to be taken as read, confirmed as a correct record and signed by the Chairman.

5. Planning:

5.1 To table planning applications received for consideration:

- 5.1.1 TC/25/00041 The Old Rectory Slip Lane Alkham CT15 7DA
T1 - Marocarpa - fell to ground level; T2 - Sycamore - fell to ground level; T3 - Yew - reduce crown by up to 2.5 metres overall; T4 - Beech - reduce to approx 50% in height, retaining lower growth, all situated within a conservation area.
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?keyVal=ST4CCTFZJHR00&activeTab=summary>
- 5.1.2 25/00276 Little Garth Alkham Valley Road Alkham CT15 7BX
Proposal Erection of a first floor rear extension, rear ground floor window replaced with patio doors, and replacement windows.
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=ST0IW6FZJEG00>

- 5.1.3 LCON/24/00146/D The Old Rectory Slip Lane Alkham Dover Kent CT15 7DA
Discharge of condition 3d - proposed interface pursuant to application 24/00146 Single storey rear extension (existing lean to, glazed porch, WC and part garden wall demolished). Internal works include Remove and insert new partitions, infill existing and form new internal openings on all levels. Remove fitted cupboard from first floor bed 3. Insert staircase to access 2nd floor & erect partitions to form bedroom & bathroom. External works include Replace 1no ground floor window with French doors to south west elevation. Insert 1no window and replace 2no windows to first floor northwest elevation. Insert 1no window to ground and 1no window to first floor northeast elevation.
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=ST0EOJFZJEB00>

- 5.1.4 LCON/24/00146/B The Old Rectory Slip Lane Alkham Dover Kent CT15 7DA
Discharge of condition 3 b -brick sample, c - sample panel pursuant to application 24/00146 Single storey rear extension (existing lean to, glazed porch, WC and part garden wall demolished). Internal works include Remove and insert new partitions, infill existing and form new internal openings on all levels. Remove fitted cupboard from first floor bed 3. Insert staircase to access 2nd floor & erect partitions to form bedroom & bathroom. External works include Replace 1no ground floor window with French doors to south west elevation. Insert 1no window and replace 2no windows to first floor northwest elevation. Insert 1no window to ground and 1no window to first floor northeast elevation.
<https://publicaccess.dover.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=ST0BWRFZJEB00>

5.2 To Table and Validate Planning Applications, which have been dealt with since the last meeting.

5.3 To table decisions by Dover District Council (DDC) since the last meeting.

- 5.3.1 23/00967/A Sunny Bank Alkham Valley Road Alkham Dover Kent CT15 7BX
Non material minor amendment to approved application 23/00967 (Erection of a single storey rear extension, front porch, alterations to windows/doors, replacement roof with 2 dormer windows and rooflights (front porch and side extension to be demolished)) to allow amendments to the gable glazing on the rear (south facing) elevation and omitted doors in lounge to window on rear (south facing) elevation
Approve Non-material AMD
- 5.3.2 24/00332 Land On Corner Of Lockering Lane And Alkham Valley Road Alkham
Erection of 2 detached dwellings, solar panels to roof with garages and associated landscaping and parking
Withdrawn
- 5.3.3 24/00334 Land Adjacent To Upton Cottages Alkham Valley Road Alkham
Erection of 2 detached dwellings with solar panels to roof, garages, associated landscaping, parking and formation of new vehicular access
Withdrawn

5.4 To Table late planning matters:

6. Finance:

- 6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)
- 6.2 Late Payment Request/s to be discussed for approval and payment.
- 6.3 To note that Section 137 expenditure limit for parish and town councils in England for the 2025/26 financial year. The new limit is £11.10 per elector.
- 6.3 To receive any late financial matters.

7. Parish Council Defibrillators

- 7.1 To confirm the date for Basic Life Support and Defibrillator Training.
- 7.2 To consider the provision of a defibrillator at the Ewell Minnis Telephone Box

8. To receive Reports and agree on actions if appropriate.

- 8.1 Chairman's Report
- 8.2 KALC Area Meeting Alkham Parish Council Representative.
- 8.3 Clerks Report (on matters not included in other agenda items)
- 8.4 Councillors Report (on matters not included in other agenda items)

- 8.6 Flood and Drainage Warden
- 8.7 Footpath Warden
- 8.8 Village Organisations

9. To receive reports and consider recommendations from the working groups.

- 9.1 Highways Working Group.
- 9.2 Communications and Community Involvement Working Group
- 9.3 Parish Plan Evolution and Delivery Working Group
- 9.4 Green Spaces and Environment Working Group

10. To receive the Monthly Playground Inspection Report.

11. Correspondence:

- 11.1 Pre-Election Period advice in relation to the Kent County Council Elections 1 May 2025
- 11.2 SURVEY - 10 YEAR PLAN FOR THE NHS
- 11.3 Operation Brock deployment
- 11.4 Monitoring Officer Arrangements - 1 April 2025 onwards
- 11.5 Sport England Active Places - 6006126 - ALKHAM VILLAGE GREEN

12. Agenda Items for the next meeting:

13. Consideration of items to be taken in private (Exclusion of Public and Press):

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

- 13.1 KALC Community Award
- 13.2 KCC Community Warden referral
- 13.3 DDC Planning Enforcement Update

14. Meeting Dates for 2025

12th May, 2nd June, 7th July, 1st September, 6th October, 3rd November

12th May Annual Statutory Meeting of the Parish Council

12th May Annual Village Meeting

Councillor Standing Declarations of Interests.

Cllr Trevor Johns:

Chairman of the Alkham Valley Society
Member of the Alkham Community Speedwatch Team

Cllr Catie Webber:

Vice-Chairman of the Alkham Valley Society
Bookings Clerk for the Alkham Village Hall Management Committee
Member of the Alkham Village Hall Management Committee

Cllr Paul Tapsell.

Trustee of the Alkham Village Hall (Charity number: 255919)

Cllr Steve Edwards.

Member of the Alkham Valley Society Management Committee
Member of the Alkham Community Speedwatch Team

National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012