

# Alkham Parish Council

Minutes of Meeting Monday 6<sup>th</sup> January 2020

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## **7.00pm PLANNING MEETING:**

Cllr Beaney, having declared an interest in Planning Agenda item 1.1 left the room at 7:02 p.m.

### **1.1 To table planning applications received for consideration:**

1.1.2 19/01556 Minnis Farm Greenwich Lane Ewell Minnis CT15 7EA  
*Demolition of an existing building and the erection of a two storey dwelling  
incorporating holiday annex* APC No Objection

Cllr Beaney returned to the meeting at 7:12 p.m.

### **1.2 To table planning applications dealt with since last meeting:**

### **1.3 To table decisions by the Planning Authority since the last meeting:**

1.3.1 19/01186 *The Paddock Ferne Lane Ewell Minnis CT15 7FF*

Erection of a block of 2no. stables, tack room and feed store  
DDC Planning Permission Refused

1.3.2 19/01360 *Malmains Farm Slip Lane Alkham CT15 7DD*

Prior approval for an agricultural vehicle access

DDC prior approval not required

### **1.3 To table late planning applications:** There were no late planning applications.

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## **Main Meeting: 7:30 pm**

### **PRIOR TO THE START OF THE MAIN MEETING:**

(The Minute Book was closed)

Representations were made by several members of the public regarding:

- Tree felling in the conservation area;
- Progress of the TIG Group;
- Seasonal closure of Pimlico Way.

### **The Chairman opened the Parish Council meeting at 7:45 pm.**

Present : Councillors: N Burrows; A Barrier; D Beaney; M Hibbert; W Roberts;  
T Prince ( Left the meeting at 8:25 pm)

In Attendance: Clerk: I Bowie  
8 Members of the Public

### **1. Apologies and absences:**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted. Apologies were also received from KCC Cllr Lymer

### **2. Consideration of items to be taken in private ( Exclusion of Public and Press):**

In accordance with Section 1(2) of the Public Bodies (Admission to meetings) Act 1960, the public and press be excluded from the meeting by the reason of its confidential nature.

- 3. Declarations of Lobbying:** There were none
- 4. Minutes of the Parish Council Meeting:**  
To consider the minutes and if in order sign as a true record
- 4.1 Minutes of Parish Council Meeting 4<sup>th</sup> November 2019  
The minutes of the meeting were circulated to all councillors prior to the meeting for them to be reviewed. Cllr Hibbert proposed that the minutes be accepted as a true account of the meeting and this was seconded by Cllr Barrier.  
Resolved: Councillors agreed that minutes were an accurate record of the meeting and were signed by Cllr Burrows
- 5. Matters arising from the minutes** (not included in other agenda items):
- 5.1 Chalksole Green:  
It was AGREED to obtain costings from Harmer and Sons to clear a Pathway . Cllr Burrows to contact Harmer and Sons.
- 5.2 Lorry Watch see agenda item 8
- 5.3 Christmas Tree Lighting and Electrics:  
Mr Barnard confirmed that the PAT Testing had been completed.
- 5.4 Hire of the Village Green  
It was RESOLVED to adopt the Hiring Policy. Proposed by Cllr Hibbert ,seconded by Cllr Beaney and agreed by all.  
It was AGREED that Cllr Prince would raise the Hiring Policy with the VHMC at the end of January meeting.
- 6. To approve the 2020-21 budget and precept requirements:**  
It was RESLOVED to accept the budget for 2020/21  
The Clerk reported that the tax base for 2020-21 would be £ 304.27  
The precept requested was £12,880.  
This which equates to £42.33 a year, or £ 0.82p a week per Band D property.  
Resolved: That the Chairman and Clerk signed the precept demand form.
- 7. Finances:**
- 7.1 Accounts paid to be ratified
- 7.2 Accounts for payment
- |   |          |
|---|----------|
| 7.2.1 DDC Election Costs                                | £ 81.51  |
| 7.2.2 Honorarium payment of to Larry Lambourne for 2019 | £ 250.00 |
| 7.2.3 Clerk Salary December 2019/ January 2020          | £ 823.97 |
| 7.2.4 HMRC  | £ 98.28  |
| 7.2.5 Coastal Mowers                                    | £ 148.00 |
| 7.2.6 Harmer and Sons Invoice 16277                     | £ 60.00  |
| 7.2.7 Harmer and Sons Invoice 16336                     | £ 30.00  |
| 7.2.8 MiJan Ltd (Accounts)                              | £ 50.00  |
- All payments proposed by Cllr Roberts , seconded by Cllr Beaney and agreed by all.
- 7.3 Late Payment requests to be discussed for approval and payment
- 7.4 Update of accounts for 2019/20 including payments received
- 8. Lorry Watch: To receive an update:**  
It was reported that the Lorry Watch team had produced an operations manual and were ready to proceed. It was AGREED that each member of the Lorry Watch team would complete and sign the parish council volunteer policy. Cllr Hibbert to action and return the completed forms to the Clerk.
- 9. Correspondence:**
- 9.1 To table items of late correspondence
- 9.2 Items circulated for Information
- 9.2.1 Section 137 Expenditure Limits 2020-21
- 9.2.2 Fly Tipping Court Result
- 9.2.3 Rural Services Bulletin
- 9.2.4 KALC News December 2019
- 9.2.5 PCSO Update November 2019

- 9.3 Items acted on
  - 9.3.1 VHMC Potential Flooding Risks
- 9.4 Items for Consideration
  - 9.4.1 HIP with Notes (KCC)
  - 9.4.2 Lorry Watch operations manual
  - 9.4.3 Email re TIG
  - 9.4.4 Precept Demand Form 20/21

All items of correspondence were noted.

**10. To receive reports from:**

- 10.1 Kent County Councillor Cllr Lymer
  - 10.2 District Councillor Cllr Rose
  - 10.3 Byways Cllr Barrier
- An inspection request (Pimlico Way) via the KPROW Officer had been made.
- 10.4 Parish Plan D Barnard
- It was reported that the plan had been drafted and circulated to the members of the Parish Plan Group for comments. A draft would be provided to the PC for comments. Once all comments had been gathered the final report would be produced. It was AGREED that any proposals would have to be costed before applying to the PC for potential funding.
- 10.5 Drainage and Flood Warden Report (Appendix A) Cllr Hibbert
  - 10.6 TIG and HIP Update (Appendix A) Cllr Hibbert
- Cllr Hibbert reported on the recently received comments from KCC Highways to the HIP.
- 10.7 Ewell Minnis Cllr Beaney
- It was AGREED that Cllr Beaney would contact the landowner at the proposed site to enquire if they may allow usage of a small section to enable the bus stop to be installed.
- 10.8 Chalksole Green Cllr Prince
  - 10.9 PCSO Report PCSO Keehner

**11. To consider a petition received re: Warren Lane One Way Route:**

The parish council considered the petition that had been signed by 26 residents. It was noted that 6 emails had been received which were against a possible one way system at Warren Lane. It was AGREED that since there was not an active proposal from KCC re a one way system the PC notify Cllr Lymer of the petition and the objections to it.

**12. Agenda Items for the Next Meeting:**

**13. Date of next meetings: 2<sup>nd</sup> March; 4<sup>th</sup> May**

There being no further business to discuss the meeting was closed to the press and public at 8.45pm.

Part 2

**14. Enforcement Matters:**

The Chairman reported that there were no matters to be considered.

**Signed:** *Neil Burrows*

**Date:** 2/3/2020

**Chairman**