

# Alkham Parish Council Agenda

To All Members of the Council, Press and Public

Members are hereby summoned, and notice is given that the Meeting of the Parish Council will be held on **Monday 24<sup>th</sup> June 2019** in Alkham Village Hall commencing at 7.30 pm

*Legislation allows for meetings to be recorded by anyone attending. Persons intending to record or who have concerns about being recorded should please speak to the Clerk.*

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## **7.00pm PRIOR TO THE START OF THE MAIN MEETING:**

### **PLANNING :**

- 1. To table planning applications received for consideration**
- 2. To table planning applications dealt with since last meeting**
- 3. To table decisions by the Planning Authority since the last meeting**
  - 3.1 19/00315 Spring Meadow Alkham Valley Road Drellingore **(DDC Approved)**  
Erection of a detached dwelling (existing caravan to be removed)
  - 3.2 19/00295 Hill View House Short Lane Alkham **(DDC Approved)**  
Erection of single storey side extension
  - 3.3 19/00265 The Paddock Ferne Lane Ewell Minnis **(DDC Refused)**  
Erection of 3 no. horse stables, a tack room, food store and a hay barn

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## **Main Meeting:**

- 1. Venue:**  
Alkham Village Hall 7.30 pm
- 2. Present:**
- 3. Apologies and absences:**  
Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
- 4. To Receive Declarations of Interest and Dispensations:**  
To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.  
To consider any Dispensation requests received by the Parish Clerk and not previously considered.

**5. Consideration of items to be taken in private because of the disclosure of exempt information:**

Items 10.2 and 13.5

**Minutes of the Parish Council Meeting:**

**6.** To consider the minutes and if in order sign as a true record

6.1 Minutes of Parish Council Meeting 13<sup>th</sup> May 2019

**7. Matters arising from the minutes:** (not included in other agenda items)

7.1 Key Safe - For Village Emergencies

7.2 Parish Defibrillator

7.4 Waste Bin Provision for Village Green and Woolverton Hill

7.5 HGV Signage

**8. Lorry Watch:**

**9. Cricket Pavilion:**

**10. Correspondence:**

10.1 To table items of late correspondence

10.2 Items circulated for information

10.2.1 KALC Dover Area Committee Meeting 26<sup>th</sup> June

10.2.2 Geoff Lymer News Letter

10.2.3 NALC CEO Bulletin's

10.2.4 Rural Services Bulletin

10.2.5 Rainwater Harvesting

10.2.5 New moth conservation project in Kent

10.3 Items acted on

10.3.1 HGV Sign Chalky Hill

10.3.2 Tree felling Woolverton Woods

10.4 Items for discussion

10.1 Residents email re parking and condition of Village Hall car park

10.2 Request for memorial tree on Village Green

**11. Reports:**

11.1 Kent County Councillor

Cllr Lymer

11.2 District Councillor

Cllr Rose

11.3 Byways Update

Cllr Barrier

11.4 Parish Plan Update

D Barnard

11.5 Drainage / Flood Wardens Report **(Appendix A)**

Cllr Hibbert

11.6 TIG update

Cllr Hibbert

11.7 Thanet Transport Update

Cllr Marczin-Bundy

11.8 Ewell Minnis

Cllr Beaney

11.9 Chalksole Green

Cllr Prince

11.10 Community Liaison

Cllr Beaney

**12. Public Participation and Comment:**

*Meetings of the Parish Council are not public meetings, but members of the public have a statutory right to attend meetings of the council as observers. They have no legal right to speak unless the Parish Council Chairman authorises them to do so. Members of the public may not take part in the Parish Council meeting itself.*

**13. Finances:**

- 13.1 Update of account for 2019/20 including payments received
- 13.2 Accounts paid to be ratified
  - 13.2.1 Coastal Mowers £ 117.00
  - 13.2.2 Harmer and Sons Invoice 15364 £ 376.80
- 13.3 Accounts for payment
- 13.4 Payment requests to be discussed for approval and payment
  - 13.4.1 Clerk Salary June/July 2019
- 13.5 Clerks Salary Review
- 13.6 Internal and external audit 2018/19
  - 13.6.1 Certificate of Exemption
  - 13.6.2 Accounts to be Approved and Signed
  - 13.6.3 Annual Governance Statement
  - 13.6.4 Acceptance of Annual Governance and Accountability Return (AGAR) 2018/19
- 13.7 To receive RoSPA Certificate Mr V Harmer, Harmer and Sons
- 13.8 To receive Came and Co Insurance Documents

**14. Agenda Items for next meeting:**

Items for discussion to be forwarded to the Chairman by 2<sup>nd</sup> September 2019

**15. Dates of Future Meetings:**

9th September, 4th November, 2nd December

Irene Bowie  
Clerk to the Parish Council

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19<sup>th</sup> June 2019

## **Appendix A:**

### **11.5 Drainage / Flood Wardens Report**

#### **Alkham Drainage Work Progress Updates – June 2019**

Latest work updates for submitted Alkham drainage fault reports to Kent Highways drainage department are as follows:

- 376176 - Hogbrook sump – as reported last month, an outside contractor job has now been assigned, now awaiting acceptance of quotation. Area identified for temporary deposit of silt on section of car park. Area will be cordoned off and signed. Contractor has also completed a WAC (Waste Acceptance Criteria) test. Work to commence soon, but no specific confirmation date received so far. Contractor being chased this current month by KKC Ian Day to start the work.
  - 385302 - Short Lane-culvert headwalls being replaced with new structures. Work nearly finished. West side complete with new brickwork and wooden protection posts. New drainage grip installed alongside road drains to help divert any excess water directly into dyke. East side sandbags removed and being replaced by construction concrete blocks.
  - 373611 – Meggett Lane – road culvert and silt trap. Work programmed but contractor unable to complete job on attending site due to road needing to be closed. Job reported completed on KKC Highways fault report but chased with Ian Day to ensure job is completed. Still awaiting completion. Again flagged up for chase action to Ian Day.
  - 412439 – Little Everden Road – KCC Highways Ian Day reports that plans are moving forward with the installation of a soakaway.
  - Regarding KCC Highways riparian ownership/responsibilities for ditch along the Alkham Valley Road. Still awaiting more detailed feedback information.
  - Section of Dyke east of VG bridge down to 'Poems' cleaned out by riparian owner.
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- ✓ New swale on VG working well. Seeded area gradually taking. Area to be closely monitored over the next few months.

Martin Hibbert  
Flood Warden

19/06/2019