

ALKHAM PARISH COUNCIL

AGENDA – MONDAY 11TH SEPTEMBER 2017

7.00pm **PRIOR TO THE START OF THE MAIN MEETING:**

Planning to discuss:

DOV/17/00921 Erection of a detached outbuilding
Rhodus Mead, Wolverton Hill, Alkham, CT15 7DT
The Parish Council has no objection

DOV/17/00942 Erection of a single storey building for C2 use comprising four flats
Wolverton Court, Alkham Valley Road, Alkham, CT15 7DS
The Parish Council has no objection

Planning Decisions:

DOV/17/00498 Change of use of barn to residential (C3)
Involving insertion of windows and roof lights
Upton Farm Barn, Alkham Valley Road, Alkham, CT15 7EL
Permission Granted

DOV/17/00499 Insertion of first floor to single storey addition; external works to incl.
Insertion of 3no windows, French doors and 5no roof lights
Upton Farm Barn, Alkham Valley Road, Alkham, CT15 7EL
Permission Granted

DOV/17/00545 Erection of a two storey side extension
Rhodus Mead, Wolverton Hill, Alkham, CT15 7DT
Permission Granted

DOV/17/00580 Erection of a two storey side extension and dormer roof extensions to front and rear (existing porch to be demolished)
Meadow Cottage, Chalksole Green, Alkham, CT15 7EE
Permission Granted

DOV/17/00724 Erection of a single storey front extension
(Existing garage to be demolished)
Hillview, Slip Lane, Alkham, CT15 7DA
Permission Granted

DOV/17/00725 Erection of two storey side extensions, a single storey rear extension and erection of a garden room
1 Standen Terrace, Alkham Valley Road, Alkham, CT18 7EW
Permission Granted

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MAIN MEETING:

1. **Venue:**
Alkham Village Hall at 7:30pm

2. **Present:**

Parish Councillors:	Neil Burrows, Den Barnard, Anthony Barrier, Ruth Marczin-Bundy,
Clerk:	Geoff Hillier, Martin Hibbert & David Beaney.
	Janice Lambert
Members of Public:	21
District Councillors:	Pauline Beresford, Nick Dixon
County Councillor:	Geoff Lymer

3. **Apologies:** None

4. **Regular Business:**
 - 4.1 The minutes of the meetings held on Monday 3rd July and Wednesday 12th July 2017th were received, approved and signed as correct records.

5. **Matters Arising:**
 - 5.1 **Welcome to new Councillors – Martin Hibbert & David Beaney**
Cllr Burrows introduced and welcomed the new Councillors and requested they sign a Declaration of Acceptance of Office.
 - 5.2 **Declaration of Acceptance of Office – Martin Hibbert & David Beaney**
Cllr Hibbert & Cllr Beaney both signed a Declaration of Acceptance of Office and it was witnessed by The Clerk.
 - 5.3 **Parish Planning – Cllr Barnard & Cllr Hillier**
Cllr Barnard noted the Cllr Hibbert would like to help with flood coordination. Cllr Barnard reiterated what the definition of the two types of plan are. He confirmed we are going to use a Community Led Plan which is not legal but goes through the same process as the Neighbourhood Plan. The creation of the Plan will involve questionnaires, focus groups, team meetings and other various information sources. Cllr Barnard advised there had been a successful meeting with Dover Council in relation to the creation of the Community Led Plan. The Kent Association of Local Councils have also been contacted for advice. The first committee meeting is to be held in the next few weeks. Cllr Hibbert supported the Community Led Plan.
 - 5.4 **Major Incident Plan - Cllr Barnard**
Cllr Barnard reiterated the need for a Major Incident Plan and confirmed the first call to make should be to dial 999. Cllr Hibbert noted he would be happy to help with this.
 - 5.5 **Traffic Surveys – Cllr Hillier**
Cllr Hillier gave some statistics on the traffic through Alkham which have been sourced from recent surveys. Cllr Hillier confirmed that KCC will not fund any further surveys. Cllr Hillier asked for a resolution to have another set of surveys done on 18th September at a cost to the Parish of £490.00 + VAT. This was passed.
 - 5.6 **Wolverton Woods**
The Clerk confirmed a permanent TPO has been placed on the woods. A member of the public noted that the woods have come up for auction.
 - 5.7 **Pimlico Way/Bull Run**
The Clerk confirmed a date needs to be made for a walk through Pimlico Way/Bull Run. Cllr Burrows noted the importance of having a walk around to allow the new Councillors to see both byways.

5.8 **Drainage Update**

Cllr Barnard advised the meeting that Kevin Gorr from KCC had got in touch with him to ask what needs to happen before the winter months. Cllr Barnard confirmed that the Lockering Lane soakaway was empty, Hopton Manor was okay too and the Meggett Lane Culvert is still waiting to be done. The gully outside the vineyard is to be cleared too. The extra work has been done by the new owner of the garden centre. Cllr Beaney noted that a Parishioner in Short Lane had noted the drains in Short Lane were blocked. Cllr Barrier reported that a member of the public has said that the storm drain at Standen Crossroads gets blocked regularly. Cllr Barnard noted he will add it to the list for Kevin Gorr. Cllr Hibbert asked if there is a regular plan for drainage in the village. Cllr Barnard confirmed that no regular maintenance takes place.

5.9 **40mph on Alkham Valley Road – Update**

The Clerk confirmed that KCC has extended the consultation period for this and that further updates are awaited.

6. **Correspondence:**

6.1 **Email from Bev Hubbard**

The email noted concerns the lanes between Hawkinge and Alkham are very overgrown. The concerns have been reported to KCC. KCC have advised the lanes have been inspected and the undergrowth has been cut, Slip lane verges will be cut in early September.

6.2 **Letter from Irene Barnard**

The letter requests a contribution from the Council towards the Churchyard cutting. Cllr Burrows asked for a resolution to contribute £250.00. This was passed.

6.3 **Email from Nick Dixon**

The email was requesting a road crossing at Lower Standen. Cllr Hillier noted that road crossings will be looked at as part of the overall traffic strategy.

6.4 **Email from Linda Gaskill**

The email noted the rotting bollards. The Clerk confirmed these have now been fixed by KCC. The email also noted that the lane to Chalksole Cottage and Chalksole House needs to be cleared. The Council has no objection if the owners want to trim back but the Parish Council will not be arranging for any clearance.

6.5 **Email regarding Dover's Marine Licence**

The email was to ask if anyone wants to attend the meeting to discuss the Marine Licence. Cllr Hillier noted that this was raised at the Dover Committee meeting. Cllr Burrows asked for Cllr Hillier to update us if he hears anything else.

6.6 **Email from Stagecoach**

The email advised that new bus timetables are now in place. Cllr Bundy asked if anyone had seen the new timetables. Cllr Bundy suggested a letter be sent to Stagecoach requesting bus timetables are put up at all stops as it is not clear on website. Cllr Burrows asked for Cllr Beresford to follow this up.

6.7 **Email from Concerned Local Resident**

The email noted rubbish left on the green with some photos. Cllr Burrows asked if the bollard was still there. Cllr Hibbert noted he has seen similar issues. He asked if there are any bylaws we can introduce. It was requested that the Clerk look into the option of Byelaws. Cllr Burrows suggested a site meeting at some point. Cllr Dixon noted similar issues in River and advised they have installed CCTV and have had to involve the Police. Cllr Dixon advised there is very little that can be done.

6.8 **Email regarding Kent Highways Parish Seminar 2017**

There is a Parish Seminar on 17th October 2017. Cllr Hillier noted interest and advised he will advise the Clerk if he can attend.

6.9 **Rights of Way Improvement Plan Stakeholders Consultation**

There is a consultation open from 11/08/17 to 17/09/17 regarding Rights of Way Improvement Plan. There is a survey for completion. Cllr Burrows asked Cllr Barrier to complete an entry on behalf of the Parish.

7. Delegates Reports:

Cllr Lymer welcomed the new councillors Cllr Hibbert and Cllr Beaney. Cllr Lymer had nothing to report

Cllr Beresford noted there was a joint transportation meeting to discuss the 40mph amendments, there will be some build outs in the road at Kearsney to make it easier to cross the road. Cllr Beresford also advised that the new bus timetables are up on the bus stops with the oblong signs, there is also a bus app for smart phones. The bus timetables are also up in the bus station in Dover. The work on the leisure centre has now started.

Cllr Nick Dixon nothing to report

8. Interval:

A member of the public noted that the Parish should still go with a neighbourhood plan and noted reasons for this.

A member of the public requested that more copies of the Agenda are available at future meetings. The Clerk confirmed this will be addressed.

A member of the public noted that the Sidcup Motorbike club in coming to Alkham in September.

A member of the public asked if our website can be updated to be similar to the River website. The Clerk asks for suggestions to be put forward.

A member of the public suggested a Facebook page be created. The Clerk noted she had suggested this at the March meeting and it had been decided not to take any action. Cllr Burrows asked for Cllr Hibbert to look into this further and report further at the November meeting.

A member of the public confirmed that Alkham is at the top of the list for traffic regulation orders on byways ER185 & ER122.

A member of the public urged residents to complete the Rights of Way consultation survey.

Cllr Hibbert asked if there is a way of correlating incidents within the village. It was noted that KCC have the information, results of which can be requested at any time.

A member of the public noted it is more than a short section of Pimlico Way that is not correct. Cllr Burrows asked the Clerk to request that Andrew Hutchinson comes to the meeting with a definitive map.

A member of the public suggested the shrub on corner of play park is cut back to allow better visibility.

9. Finances:

The Parish Council resolved to pay the following:

- 9.1 Invoice from Harmer & Sons for £177.60 for grass cutting
- 9.2 Clerks salary and expenses of £368.19 for July & August 2017
- 9.3 Invoice from Larry Lambourne for service costs and fuel of £59.12

10. Any Other Business

Cllr Barrier requested that we ask Highways to look at the trench near the pumping station as it appears to have subsided.

Cllr Barnard asked if the bins in the play park have been overflowing. The Clerk confirmed that this is still an issue. Cllr Barnard noted that an extra bin over the summer months might be useful.

Cllr Barnard confirmed that the Children’s play equipment has been inspected and it was found to be acceptable.

Cllr Barnard suggested that crime statistics are monitored and reported.

Cllr Barnard noted that overnight stays by the village green are still being monitored.

Cllr Beaney asked for everyone to support the Alkham farm shop.

11. Date of Next Meeting:

The date of the next regular meeting is Monday 6th November 2017

The meeting closed at 9:15pm

Signed (Chairman)

Date

Actions from Meetings

Date Added	Action Description	For Action By	Date Completed
11/09/17	Creation of Community Led Plan	Cllr Barnard & Cllr Hillier	
11/09/17	Creation of Major Incident Plan	Cllr Barnard & Cllr Hibbert	
11/09/17	Research Facebook Page	Cllr Hibbert	
11/09/17	Check Short Lane Drains for Blockages	Cllr Barnard & Cllr Beaney	
11/09/17	Research Byelaws	Clerk	
11/09/17	Speak with Highways regarding trench near pumping station	Clerk	
11/09/17	Complete Rights of Way Survey	Cllr Barrier	

DRAFT