



## Alkham Parish Council

### Minutes of the Parish Council Meeting held on Monday 8<sup>th</sup> of September 2025 at 7:30 pm in Alkham Village Hall

Present: Alkham Parish Councillors: D Barnard (Chairman), G Kaile, T Johns, P Tapsell (Vice Chairman),  
Also present: KCC Councillor P King, DDC Councillor M Hibbert.  
In Attendance: Members of the Public, Irene Bowie – Parish Clerk

#### 1. Apologies.

- 1.1 Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

RESOLVED: to accept the apologies and the reasons given from Councillors Libaert and Webber

- 1.2 Declaration of Changes to the Register of Interests.  
*Councillors are responsible for ensuring that their Register of Interests is up to date (within 28 days of any changes).* There were none.
- 1.3 To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.  
*Reminder to Members to disclose either a Pecuniary Interest or Other Interest in any item on the agenda. The clerk cannot advise members on this, and members are personally responsible for declaring an interest.* There were none.
- 1.4 Requests for Dispensations. There were none.
- 1.5 Declarations of Lobbying. There were none.

#### 2. Public comments and observations. (Maximum 15 minutes)

The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.

A member of the public proposed the idea of a memorial tree and plaque in honour of Kent cricketer Brian Luckhurst and agreed to investigate the associated costs.

#### 3. Reports from external parties (if present).

KCC Councilor King gave an update on the Local Government Reorganisation status at KCC. He stated that four models were currently under consideration.

#### 4. Minutes of the Parish Council Meeting

RESOLVED: that the minutes of the Parish Council Meeting held on the 23<sup>rd</sup> of June be taken as read, confirmed as a correct record and signed by the Chairman.

#### 5. Planning:

##### 5.1 To table planning applications received for consideration:

- 5.1.6 **25/00933 Wolverton Farm Wolverton Hill Alkham CT15 7DT**  
Certificate of Lawfulness (proposed) for use of land for the stationing of a caravan for occupation as a residential annexe  
APC Objection.

##### 5.2 To Table and Validate Planning Applications, which have been dealt with since the last meeting.

There were none.

##### 5.3 To table decisions by Dover District Council (DDC) since the last meeting.

- 5.3.1 **25/00478 Great Everden Manor Lockering Lane Alkham CT15 7EH**  
Prior approval for the change of use from agricultural barn to hotel (use class C1)  
Decision Prior Approval Approved
- 5.3.2 **25/00777 Uplands Farm Meggett Lane Alkham CT15 7DG**  
Certificate of Lawfulness (existing) for the residential use of the bungalow without compliance with condition 9, agricultural occupancy, of planning permission DOV/90/01104  
Decision Certificate Existing Granted

**5.4 To Table late planning matters:** There were no late matters.

**6. Finance:**

- 6.1 To receive and authorise payments listed on the schedule (to be provided at the meeting)  
RESOLVED: To authorise the payments on the schedule.
- 6.2 Late Payment Request/s to be discussed for approval and payment. There were none.
- 6.3 To note receipts of Income. Noted and received as £21,927.22 year to date.
- 6.4 To receive any late financial matters.  
The consolidated bank reconciliation was noted and received as £ 52,378.60 as at 8<sup>th</sup> September 2025

**7. Parish Council Defibrillators.**

**AGREED:** The Clerk would confirm with the Parish Council's insurers the extent of liability should councillors undertake inspections of the defibrillator.

It was reported that the defibrillator signs were available for the BT Telephone box.

**8. To receive Reports and agree on actions if appropriate.**

- 8.1 Chairman's Report. No separate report – matters included under other agenda items
- 8.2 KALC Area Meeting Alkham Parish Council Representative. The date of the next meeting was noted as the 22<sup>nd</sup> of October.
- 8.3 Clerks Report (on matters not included in other agenda items). No separate report – matters included under other agenda items
- 8.4 Councillors Reports (on matters not included in other agenda items)
- 8.6 Flood and Drainage Warden. No matters to report
- 8.7 Footpath Warden. No matters to report.
- 8.8 Village Organisations.  
The Chair of the VHMC reported on the changes to the organisation and the aim of building a new village hall following consultation with the community.

**9. To receive reports and consider recommendations from the working groups.**

- 9.1 Highways Working Group.  
Councillor Johns gave his report.  
RESOLVED:
  - 1. An article would be placed in the Alkham Newsletter
  - 2. The Clerk would submit and FOI request to KCC Highways
  - 3. KCC Councillor King would be asked to organize a meeting with the director of KCC Highways by way of a strategic review of the Alkham Valley Road.
- 9.2 Communications and Community Involvement Working Group. No report.
- 9.3 Parish Plan Evolution and Delivery Working Group. No report.
- 9.4 Green Spaces and Environment Working Group.  
It was noted that there five more trees may be made available to the parish council.

**10. To receive the Playground Inspection Reports.** The reports were noted.

**11. Correspondence:**

- 11.1 Resident email regarding a table tennis table on the Village Green
- 11.2 Dover District NHW association AGM
- 11.3 KCHFT Falls Prevention Webinar: Helping people stay steady on their feet
- 11.4 KCC Active Travel Business Grants 2025 is now open for applications  
All correspondence was noted.

**12. Agenda Items for the next meeting:**

**13. Consideration of items to be taken in private (Exclusion of Public and Press):**

There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to

the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the Data Protection Act and to consider complaints against the council or a code of conduct complaint.

13.1 Enforcement Matters. The Clerk gave an update.

13.2 Advice received for consideration. The Clerk gave an update.

## **16. Meeting Dates for 2025**

**6<sup>th</sup> October, 3<sup>rd</sup> November**

*These minutes are not a verbatim record of the meeting but a record of resolutions made.*

There being no further business to be transacted, the Chairman closed the meeting at 9:15 pm

Chairman: Please Print

Signed :

Date: