

# Alkham Parish Council

## SUMMONS

To All Members of the Parish Council in accordance with the requirements of the Local Government Act 1972, you are hereby summoned to attend a meeting of Alkham Parish Council on  
**Monday 29th June 2026 at 7.30 pm.**

*Irene Bowie*

Clerk to the Council

[clerk@alkhamparishcouncil.org.uk](mailto:clerk@alkhamparishcouncil.org.uk)

24<sup>th</sup> June 2026

## NOTICE OF MEETING

Public Notice of the meeting has been given in accordance with schedule 12, Para 10(2) of the Local Government Act 1972. The Meeting is open to the press and public.

## AGENDA

<b>1.</b>	<b>Apologies and Declarations.</b>	
	1.1	Apologies for absence received and confirmed by the Council Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 75(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
	1.2	Declaration of Changes to the Register of Interests.
	1.3	To receive Declarations of Interest in respect of matters contained in this agenda. In accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.
	1.4	Requests for Dispensations.
	1.5	Declarations of Lobbying.
<b>2.</b>	<b>Public comments and observations. (Maximum 15 minutes)</b> The meeting will be adjourned to allow members of the public to speak. Individuals may speak for up to three minutes, at the discretion of the Chairman, on agenda items only. The minute book will be closed.	
<b>3.</b>	<b>Reports from external parties.</b>	
<b>4.</b>	<b>Minutes of the Parish Council Meeting</b> To resolve that, the minutes of the Parish Council Meetings held on the 7 <sup>th</sup> of April 2026 are to be taken as read and confirmed as a correct record and signed by the Chairman.	
<b>5.</b>	<b>Reports: (On matters not included in other agenda items)</b>	
	5.1	Chairmans Report
	5.2	Byways
	5.4	Drainage and Flood Warden
	5.3	KALC Area Representative
	5.5	Parish Clerk
	5.6	Parish Councillors
<b>6.</b>	<b>Finance:</b>	
	6.1	To receive and authorise payments listed on the schedule (to be provided at the meeting)
	6.2	Late Payment Request/s to be discussed for approval and payment.
	6.3	To note receipts of Income
	6.4	To receive the bank reconciliation
<b>7.</b>	<b>To receive the Annual Governance and Accountability Return (AGAR) for the financial year ended 31st March 2026</b>	
	7.1	Accounts for Approval
	7.1.1	To receive the 2025/26 Accounts
	7.1.2	To review the 2025/26 spend vs budget
	7.1.3	To receive the Financial Report for 2025/26
	7.2	To receive and note the Annual Internal Audit Report

	7.3	To receive and approve the Annual Governance Statement (Section 1)
	7.4	To receive and approve the AGAR Accounting Statements (Section 2)
	7.5	To receive and approve the AGAR for 2025/26
	7.6	To approve the Certificate of Exemption

<b>8.</b>	<b>Planning:</b>	
	8.1	To table planning applications received for consideration: There are no applications
	8.2	To Table Planning Applications dealt with since the last meeting.
	8.2.1	<b>26/00476 Woodstock Alkham Valley Road Alkham CT15 7BX</b> Erection of dormer window to side roofslope APC Response: Alkham Parish Council has considered the above planning application and wishes to advise Dover District Council that it has NO OBJECTION to the proposed development. The Parish Council therefore leaves the matter to the discretion of Dover District Council.
	8.3	To table decisions by Dover District Council (DDC) since the last meeting.
	8.3.1	<b>26/00414 Uplands Farm Meggett Lane Alkham Dover CT15 7DG</b> Prior approval for the erection of 1 agricultural barn for the purpose of lambing DDC Decision - Prior Approval refused (28 days)
	8.4	<b>To table late planning matters:</b>
<b>9.</b>	<b>To receive reports and consider recommendations from the working groups.</b>	
	9.1	Highways Working Group.
	9.2	Communications and Community Involvement Working Group
	9.3	Parish Plan Evolution and Delivery Working Group
	9.4	Green Spaces and Environment Working Group
	9.4.1	To consider and agree a proposal for the siting of a table tennis table within the children's play area.
	9.4.2	
<b>10.</b>	<b>To receive the Monthly Playground Inspection Report:</b>	
<b>11.</b>	<b>To consider an application for a KCC Members Grant:</b>	
<b>12.</b>	<b>Correspondence:</b>	
	12.1	To table items of correspondence:
<b>13.</b>	<b>Consideration of items to be taken in private (Exclusion of Public and Press):</b> There are only a few reasons as to why, legally, the public and press can be excluded from a meeting. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies." It is generally considered acceptable to exclude the press and public if the agenda item relates to the consideration of tenders, leases, purchases of assets, for matters relating to staffing covered by the data Protection Act and to consider complaints against the council or a code of conduct complaint.	
	13.1	To consider quotations for Village Improvements.
	13.1.1	To receive and consider quotations for works at Newlyns Meadow
	13.1.2	To receive and consider quotations for the installation of the Springy Cow in the play area

**17. Agenda Items for the next meeting:**

**Meeting Dates 2026. 7th September, 5th October, 2nd November**

**Parish Councillor Standing Declarations of Interest.**

**Cllr Trevor Johns:**

Chairman of the Alkham Valley Society  
Member of the Alkham Community Speedwatch Team

**Cllr Catie Webber:**

Vice-Chairman of the Alkham Valley Society  
Bookings Clerk for the Alkham Village Hall Management Committee  
Member of the Alkham Village Hall Management Committee

**Cllr Paul Tapsell.**

Trustee of the Alkham Village Hall (Charity number: 255919)

**Cllr Steve Edwards.**

Member of the Alkham Valley Society Management Committee  
Member of the Alkham Community Speedwatch Team

***National rules about pecuniary interests are set out in Chapter 7 of the Localism Act 2011 and in secondary Legislation made under the Act, in particular The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012***